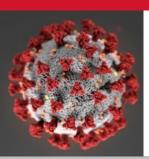
MFP/SOP Cleaning Best Practices





In light of the recent concerns with the COVID-19 Corona Virus, please adhere to these best practices for cleaning MFP screens and operation panels.

For general information regarding COVID-19, visit the CDC website.

WHAT TO AVOID

Anything that contains:

- Bleach
- Ammonia
- Other harsh cleaning solvents





These products may cause the screen to become clouded, requiring replacement.

WHAT TO USE

Most types of disinfecting wipes or sprays:



Lightly moisten a cloth and gently wipe down the screen and panels with a lint-free microfiber cloth. Avoid paper towels, as they may scratch.

Using a spray bottle? DO NOT spray directly on the device's surfaces or components. Getting liquid inside the device could damage internal components.

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